

The District School Board of Indian River County met on January 27, 2015 at 6:00 p.m. The meeting was held in the Teacher Education Center located in the School District Office at the J.A. Thompson Administrative Center located at 1990 25<sup>th</sup> Street, Vero Beach, Florida 32960. District School Board Members attending were: Chairman Matthew McCain, Vice Chairman Charles G. Searcy, and Board Members: Claudia Jiménez, Dale Simchick, and Shawn R. Frost. Dr. Frances J. Adams, Superintendent of Schools; and Suzanne D’Agresta, School Board Attorney, were also present. Prior to the meeting, an invocation was given by Deacon Freddie Woolfork from St. Peter’s Missionary Baptist Church.

### **Business Meeting Minutes**

- I. Meeting was called to order by Chairman McCain.
- II. PLEDGE OF ALLEGIANCE TO THE FLAG AND PRESENTATION OF COLORS BY Sebastian River High School Naval Junior ROTC under the Direction of James R. O’Neal, Master Gunny Sergeant USMC (ret)
- III. ADOPTION OF ORDERS OF THE DAY  
Chairman McCain stated for the record that Dr. Adams would join the meeting following community input on the Superintendent search. He said that Mr. Morrison would preside as Superintendent until Dr. Adams arrived. Chairman McCain asked Mr. Morrison to state for the record “why the Superintendent requested to add Action E to the Agenda. Mr. Morrison stated that the purpose was to address the matter in a timely manner. Chairman McCain called for a motion. Mrs. Simchick moved approval of the Orders of the Day, adding Action E to the Agenda. Ms. Jimenez seconded the motion and it carried unanimously, with a 5-0 vote.
- IV. PRESENTATIONS  
No presentations
- V. COMMUNITY INPUT ON SUPERINTENDENT SEARCH, TIME CERTAIN 6:10 P.M. – Chairman McCain  
The community was invited to speak to the School Board regarding the desired attributes of a new Superintendent. The floor would be opened for input for up to one hour, starting at 6:10 p.m.

Chairman McCain stated the protocol regarding the community input. Nineteen people spoke to the Board regarding the desired attributes for a new Superintendent.

VI. CITIZEN INPUT

Geneva Beasley requested to speak about the CWA contract negotiations, 2.0 raise, and why we don't have drivers.

William Bouloute requested to speak concerning negotiations and about raises and offer of 2.0 and sitting on 12 million dollars.

Barry Jenkins requested to speak on work load and fairness.

Tonya McDonald requested to speak on raise.

Amy Banov requested to speak on charter school communication.

Charles Wilson requested to speak on field trip Nina and Pinta.

Dr. Adams responded to the salary for CWA (Communication Workers of America).

VII. CONSENT AGENDA

Chairman McCain called for a motion. Ms. Jimenez moved approval of the Consent Agenda. Mrs. Simchick seconded the motion and it carried unanimously, with a 5-0 vote.

**A. Approval of Minutes**

1. Board Policies Workshop held 1/13/2015
2. Board Policies Afternoon Workshop held 1/13/2015
3. Special Meeting held 1/13/2015
4. Business Meeting held 1/13/2015

Superintendent recommended approval.

**B. Approval of Personnel Recommendations – Mr. Fritz**

Attached was a list of personnel recommendations that included personnel additions, terminations, and/or changes. Superintendent recommended approval.

**C. Approval of Out of Field Teachers Report – Mr. Fritz**

Approval was recommended for the Out-of-Field Teachers Report for the second semester. The Report included teachers who were out-of-field for course work, not Highly Qualified, or who were out-of-field or out of compliance for ESOL. It was required that the Report be approved by the School Board prior to the FTE Survey period in February. A copy of the Report would be available prior to the meeting. Superintendent recommended approval.

**D. Approval of Donation – Mr. Morrison**

1. Indian River Academy received a donation in the amount of \$1,000 from the Indian River Community Foundation. The funds would be used for the Conscious Discipline Program.
2. Liberty Magnet School received a donation in the amount of \$1,500 from the Liberty Magnet School PTA. Funds would be used for the Principal's Challenge Summer Reading.

3. Sebastian River High School received a donation in the amount of \$1,000 from Stephen and Angela Shelton. Funds would be used for the Sebastian River High School's Senior Class Graduation.
4. Pelican Island Elementary received a donation in the amount of \$1,500 from the Mardy Fish Children's Foundation. Funds would be used for the Intramural Program at Pelican Island Elementary.

Superintendent recommended approval.

- E. Approval of Request to Write-off Uncollectible Checks to the District – Mr. Morrison**  
Superintendent recommended approval to write-off, as uncollectible, checks received by the District that had been dishonored by the maker's bank and returned as unpaid. Attached was a list of checks totaling \$370.90 that were made payable to the School District but remained uncollected through the calendar year ending December 31, 2013. To date, all attempts to recover the money, both by staff members and the District's check recovery program, had been unsuccessful. Superintendent recommended approval.

- F. Approval to Renew RFP #2014-17-02 with All Pro Security Services for Security Officer Services – Mr. Morrison**

Pursuant to School Board Policy 6320 and the terms and conditions of RFP #2014-17, the Purchasing Department requested approval to renew this RFP for the provision of district wide security services for one, additional year from January 22, 2015, through January 21, 2016, with All Pro Security Services. The estimated annual financial impact to the District was \$45,000. All specifications, terms, and conditions would remain the same. Please see the attached renewal letter signed by the vendor. Superintendent recommended approval.

## VIII. ACTION AGENDA

- A. Approval of 2014-2015 Class Size Reduction Compliance Plan – Mr. Morrison**

Class size was measured by data submitted each year during the October student survey period. Based on the data submitted for 2014-2015, Gifford Middle School was over class size by an estimated .45 Full Time Equivalent (FTE) students. Other schools listed on the attached Class Size Reduction Compliance Plan were pending the appeals process. The results of the appeals process would not be released until mid-February. However, school districts that exceeded the class size limits for 2014-2015 were required, as per 1003.03 F.S., to submit a Compliance Plan by February 1, 2015. This plan outlined the steps that would be taken to ensure compliance by the following October. Attached was the District's Class Size Reduction Compliance Plan for Gifford Middle School, as well as other schools pending results of the appeals process. The estimated cost impact to the District was \$2,212. School Districts that submit a Compliance Plan by February 1, 2015, may have had a portion of this penalty added back to their class size categorical allocation. Superintendent recommended approval.

Chairman McCain called for a motion. Ms. Jiménez moved approval of the 2014-2015 Class Size Reduction Compliance Plan. Mr. Frost seconded the motion and it carried unanimously with a 5-0 vote.

**B. Approval to Award RFP #2015-05 to Mid-State Mechanical of Vero Beach, Inc., for the Replacement of the Chiller at Vero Beach High School's Freshman Learning Center – Mr. Morrison**

A Request for Proposal (RFP) was promulgated to obtain a firm price to replace the existing HVAC chiller with a new packaged rotary air cooled chiller and chilled water roof top units. Pricing was also requested for Alternate 1 – HVAC modifications at Vero Beach High School. The base bid for the FLC project was \$401,352. In addition, a 10% contingency would be reserved in the amount of \$40,135.20 and would only be used if directed by the District. It was recommended that the award of the FLC project be awarded only to Mid-State Mechanical of Vero Beach, Inc., as the best responsive and responsible bidder meeting specifications, terms, and conditions. Please see attached backup. Superintendent recommended approval.

Chairman McCain called for a motion. Ms. Jiménez moved approval to Award RFP #2015-05 to Mid-State Mechanical of Vero Beach, Inc., for the replacement of the chiller at Vero Beach High School's Freshman Learning Center. Mrs. Simchick seconded the motion and it carried unanimously, with a 5-0 vote.

**C. Approval of Owner/Contractor Construction Agreement with Mid-State Mechanical of Vero Beach, Inc., for VBHS Freshman Learning Center Chiller Replacement Project (SDIRC #2015-05) – Mr. Morrison**

Approval was recommended for the Owner/Contractor Construction Agreement between the School Board of Indian River County and Mid-State Mechanical of Vero Beach, Inc., for the Chiller Replacement at the VBHS Freshman Learning Center (SDIRC #2015-05) in the amount of \$441,487.20. The project consisted of furnishing and installing a new packaged rotary air cooled chiller and chilled water roof top units. The contract amount consisted of the Contractor's Base Bid in the amount of \$401,352.00 and a 10% owner added contingency in the amount of \$40,135.20 that included all construction costs associated with this project. The contract amount did not include engineering fees that were estimated in the amount of \$43,000, for an overall total project cost of \$484,487.20. Superintendent recommended approval.

Chairman McCain called for a motion. Mrs. Simchick moved approval of the Owner/Contractor Construction Agreement with Mid-State Mechanical of Vero Beach, Inc., for VBHS Freshman Learning Center Chiller Replacement Project (SDIRC #2015-05). Ms. Jiménez seconded the motion and it carried unanimously, with a 5-0 vote.

**D. Approval to Piggyback the Northside Independent School District's Bid #2014-117 and Issue Purchase Orders to Bio-Rad Laboratories for the Purchase of Scientific Supplies for the Biotechnology Programs located at Vero Beach High School and Sebastian River High School – Mr. Morrison**

Pursuant to School Board Policy 6320, the Superintendent's authority was limited to purchase commodities and/or contractual services where the total amount did not exceed \$50,000 and did not exceed the applicable appropriation in the District Budget. This request was to grant the authority for the Superintendent to piggyback the Northside Independent School District's Bid#2014-117 and to issue purchase orders to Bio-Rad Laboratories in the amount of approximately \$30,000 for each high school. Both high schools had established a new career technical S.T.E.M program in Biotechnology. Students participating in the program earned 3 science credits (Level 3 or honors) and had an opportunity to earn industry certification. Federal Race to the Top funds would be utilized to cover the purchase of the equipment and supply kits. This purchase was as per the specifications, terms, and conditions of the Northside Independent School District's Bid #2014-117 at 20% off list price. This bid expired August 31, 2015. Backup was attached. Superintendent recommended approval.

Chairman McCain called for a motion. Mr. Frost moved approval to piggyback the Northside Independent School District's Bid #2014-117 and to issue purchase orders to Bio-Rad Laboratories for the purchase of scientific supplies for the Biotechnology Programs located at Vero Beach High School and Sebastian River High School. Mrs. Simchick seconded the motion and it carried unanimously, with a 5-0 vote.

New item added 1/26/2015:

**E. Approval to Terminate Support Staff Employee – Mr. Fritz**

The Superintendent recommended the termination of support staff employee, Viola Rhyant. The grounds for this termination were contained in the attached Charging Letter. Superintendent recommended approval.

Citizen Input:

Harry Davis requested to speak on Action E.

Mrs. Simchick moved to override the three-minute time limit for speaker, Harry Davis. Mr. Frost seconded the motion and it carried unanimously, with a 4-1 vote. Mr. Searcy, Ms. Jiménez, Mrs. Simchick, and Mr. Frost voted in favor of the motion. Chairman McCain voted against the motion.

Mr. Davis continued to speak on Action E. He gave the Board Members a copy of the Communication Workers of America contract.

Chairman McCain called for a motion. Ms. Jiménez moved approval to terminate support staff employee, Viola Rhyant. Mr. Searcy seconded the motion. Board Members discussed the issue. Dr. Adams and Mr. Fritz spoke to their concerns. Mrs. D'Agresta explained how a termination was different from the statutes regarding hiring and transferring employees. She said that the Board could reject the recommendation or change the recommendation. The Board voted unanimously in favor of the motion, with a 5-0 vote.

IX. SUPERINTENDENT'S REPORT

Dr. Adams talked about Literacy Week, Sebastian River High School accreditation, and participation in the Martin Luther King Parade. She also talked about the elimination of the Top Ten Percent Awards that were offered at Vero Beach High School. She said that a connectEd telephone call was going out to parents to encourage them to attend the upcoming PTA meeting. Dr. Adams said that they want to honor those high-achieving students but in a different way. She announced the upcoming Teacher of the Year and Support Person of the Year presentation that was open to the public.

X. DISCUSSION

Ms. Jiménez gave an update on the Superintendent search. She stated that the Board held a workshop on District Initiatives and a visioning session with Ms. Bartlett, followed by a brief discussion on the search process. Ms. Jiménez noted that on February 10 the Board would address items on their check list, February 20 was the deadline for acceptance of resumes, and on March 3 the Board would meet with Dr. Blanton to select candidates to be interviewed.

XI. SCHOOL BOARD MEMBER MATTERS – Chairman McCain

Mr. Frost participated in the Science Fair as a judge for the elementary level and would be attending the awards ceremonies. He thanked Ms. Jimenez for giving an update on the Superintendent search and thanked the community for coming to share their concerns and attributes for the new Superintendent.

Mrs. Simchick talked about the Martin Luther King Parade and the number of schools and students who participated. She also thanked the community tonight for their input and for the charter schools input. Mrs. Simchick said that she suggested that the charter schools form their own consortium and said she was glad they decided to join forces for a common voice.

Ms. Jiménez talked about the Science Fair, the Ten Year Anniversary of the Vero Beach High School Performing Arts Center, and the Kids of Hope event at Indian River State College.

Chairman McCain congratulated Dr. Adams for receiving the Indian River County Chamber of Commerce, Carolyn K. Eggert Award. The award recognized an individual who, through their leadership and commitment, had helped to create and maintain quality, year round jobs for the citizens of Indian River County. Dr. Adams was selected for this award based upon her leadership in establishing the “Moonshot Moment” Program.

XII. INFORMATION AGENDA

**A. Financial Report for Month ending October 2014 -- Mr. Morrison**

Attached were the Financial Reports for the month ending October 31, 2014.

**B. Charter School Financials – Mr. Morrison**

Charter school financial statements were being presented to the Board for information only. No approval of a charter school’s financial statement was required. This presentation of charter school financial statements was to demonstrate compliance with section 1002.33, Florida Statutes. Specifically, subsection (5) (b) required the District, as sponsor, to monitor the revenues and expenditures of the charter school and to perform the duties provided in s. 1002.345. High performing charter schools were only required to submit financials quarterly. All charter schools currently operating in Indian River had been designated as high performing. Indian River Charter High School, Imagine Schools of South Vero, Sebastian Charter Junior High School, and St. Peter’s Academy opted to submit their financials quarterly. North County Charter School opted to submit their financials monthly.

**C. Monthly Facilities Report – Mr. Morrison**

See attached report.

XIII. SUPERINTENDENT’S CLOSING

Dr. Adams closed the meeting with a video on “Transformational Innovation” at Indian River Academy.

XIV. ADJOURNMENT – Chairman McCain

With no further business, the meeting adjourned at approximately 7:51 p.m.